

Fort Hunter Park Events Application

Please call Michelle McKeown at Dauphin County Parks and Recreation at (717) 599-5188 x 2117 if you have questions about these opportunities.



Fort Hunter Day

WHAT: Fort Hunter's Garden Faire
WHERE: Fort Hunter Mansion & Park
5300 North Front Street
Harrisburg, PA 17110
WHEN: **Sunday, May 5, 2019**
Set-up time
Check-in begins at 8:00 a.m.;
set-up from 8:00 a.m. to 9:30
a.m., all vehicles removed from
display area by 9:30 a.m.
Display time
10:00 a.m. to 4:00 p.m. rain or
shine
COST: \$30 per approximately
10 ft. by 10 ft. space

WHAT: Fort Hunter Day
WHERE: Fort Hunter Mansion & Park
5300 North Front Street
Harrisburg, PA 17110
WHEN: **Sunday, September 15, 2019**
Set-up time
Check-in begins at 7:00 a.m.;
set-up from 7:00 a.m. to 9:30
a.m., all vehicles removed from
display area by 9:30 am.
Display time
10:00 a.m. to 4:00 p.m. rain or
shine
COST: \$40 per approximately
10 ft. by 10 ft. space

ABOUT GARDEN FAIRE

Garden Faire is a Victorian celebration of the Mansion's spring opening. This free admission event features a craft show, plant sale, café, cake walks, garden chats, Victorian dancing, exhibits and demonstrations, children's activities, art show and sale. Estimated attendance is between 2,000 – 3,000 people.

Vendors will be located near the Centennial Barn, on the east side of the park. Scenic Fort Hunter Mansion & Park is a 40-acre historic site owned by Dauphin County.

ABOUT FORT HUNTER DAY

Fort Hunter Day is an annual free admission fall festival at historic Fort Hunter Mansion and Park. The outdoor Art and Craft Show is held along the tree lined walkway to the Mansion. For the estimated 5,000 to 6,000 visitors that enjoy the day, Fort Hunter Day features live musical entertainment, the Art & Craft Show, children's activities and games, demonstrations of old-time chores, hayrides, exhibits, food, hay rides and tours of the 19th century house museum.

EXHIBITION INFORMATION

- * All items for sale must be work of the displaying artist. Commercially produced kits, work, imports, furnished work or art and craft supplies are not acceptable.
- * Artist or crafts person must be present during the event.
- * Exhibitors must collect PA sales tax as required by law; license number is requested on application.
- * Exhibitors are encouraged to demonstrate. Electricity is not available.
- * All display equipment must be provided by the exhibitor. Please present a tasteful appearance. Table covers are required on all sides.
- * Spaces are assigned upon arrival at Fort Hunter, please indicate on application form any special requests or special needs. Early setup is not permitted. Spaces are generally 10 ft. by 10 ft., give or take a few inches.
- * Parking is provided a short walk from the show area; instructions will be given at check-in. After unloading, vendor vehicles are not permitted in the show area.
- * Neither the Friends of Fort Hunter nor the County of Dauphin will assume responsibility for liability in case of loss due to theft, damage or other casualty.

APPLICATION REQUIREMENTS

1. Include three (3) photographs of current work. Digital photos may be e-mailed to mmckeown@dauphinc.org.
2. Send completed application form and check, payable to the Friends of Fort Hunter - 100 Fort Hunter Road, Harrisburg, PA 17110, *Attn: Michelle McKeown (Please send a separate check for each show.)*
3. Application deadlines:

<u>Garden Faire - Friday, March 8, 2019</u> Exhibitor will be notified of acceptance via email by March 22, 2019. Checks will be cashed after acceptance to the show.	<u>Fort Hunter Day - Friday, May 24, 2019</u> Exhibitor will be notified of acceptance via email by June 14, 2019. Checks will be cashed after acceptance to the show.
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The sponsor maintains the right to refuse any application to this show.

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Fort Hunter Park Events Application

Name: _____ Craft: _____

Business Name: _____

Address: _____ City: _____

State: _____ Zip: _____ PA State Sales Tax #: _____

Make/Model of Car: _____ License Plate #: _____

Phone: _____ Cell phone: _____ Email address: _____

Number of Spaces for **Garden Faire**: _____ x \$30/space = \$ _____

-Location Request: _____ *(Please indicate any special needs)*

Number of Spaces for **Fort Hunter Day**: _____ x \$40/space = \$ _____

-Location Request: _____ *(Please indicate any special needs)*