

# Fort Hunter Park Events Application

## Questions?

Contact Janet Reed at 717-599-5188 ext. 2114 or email at [dcprevents@dauphincounty.gov](mailto:dcprevents@dauphincounty.gov).



**WHAT:** Fort Hunter's Garden Faire  
**WHERE:** Fort Hunter Mansion & Park  
5300 North Front Street  
Harrisburg, PA 17110  
**WHEN:** **Sunday, May 5, 2024**  
**10:00 a.m. – 4:00 p.m.**  
**(rain or shine)**  
Set-up: Check-in begins at 8:00 a.m.  
until 9:30 a.m. All vehicles removed  
from display area by 9:30 a.m.  
**COST:** \$35 for a 10'x10' space

### ABOUT GARDEN FAIRE

Garden Faire is a Victorian celebration of the Mansion's spring opening. This free admission event features a craft show, plant sale, café, cake walks, garden chats, Victorian dancing, exhibits and demonstrations, children's activities, art show and sale. Estimated attendance is between 2,000 – 3,000 people.

Vendors will be located near the Centennial Barn, on the east side of the park. Scenic Fort Hunter Mansion & Park is a 40-acre historic site owned by Dauphin County.

**WHAT:** Fort Hunter Day  
**WHERE:** Fort Hunter Mansion & Park  
5300 North Front Street  
Harrisburg, PA 17110  
**WHEN:** **Sunday, September 15, 2024**  
**10:00 a.m. – 4:00 p.m.**  
**(rain or shine)**  
Set-up: Check-in begins at 7:00 a.m.  
until 9:30 a.m. All vehicles removed  
from display area by 9:30 a.m.  
**COST:** \$45 for a 10'x10' space

### ABOUT FORT HUNTER DAY

Fort Hunter Day is an annual free admission fall festival at historic Fort Hunter Mansion and Park. The outdoor Art and Craft Show is held along the scenic Susquehanna River. For the estimated 5,000 to 6,000 visitors that enjoy the day, Fort Hunter Day features live musical entertainment, an Art & Craft show, children's activities and games, demonstrations of old-time chores, hayrides, exhibits, food and tours of the 19th century house museum.

## EXHIBITION INFORMATION

- All items for sale must be work of the displaying artist. Commercially produced kits, work, imports, furnished work or art and craft supplies are not acceptable.
- Artist or crafts person must be present during the event.
- Exhibitors must collect PA sales tax as required by law; license number is requested on application.
- Exhibitors are encouraged to demonstrate. Electricity is not available.
- All display equipment must be provided by the exhibitor. Please present a tasteful appearance. Table covers are required on all sides. Tents must be weighted. Tent stakes are not permitted.
- Spaces are assigned upon arrival at Fort Hunter, please indicate on application form any special requests or special needs. Early setup is not permitted, and early departure will prohibit future invitations.
- Parking is provided a short walk from the show area. Instructions will be given at check-in. After unloading, vendor vehicles are not permitted in the show area.
- Neither the Friends of Fort Hunter nor Dauphin County will assume responsibility for liability in case of loss due to theft, damage or other casualty.

## APPLICATION REQUIREMENTS

1. Please submit this application via email. Include three (3) digital photographs of current work/event setup. Please e-mail to Janet at [dcprevents@dauphincounty.gov](mailto:dcprevents@dauphincounty.gov)
2. We will invoice you via paypal upon acceptance into the show. All exhibitors must pay no later than 15 days prior to the show or their spot will be forfeited.
3. Application deadlines:  

<u>Garden Faire</u> - <b>Friday, March 1, 2024</b>	<u>Fort Hunter Day</u> - <b>Friday, May 17, 2024</b>
Exhibitor will be notified of acceptance via email by March 8, 2024.	Exhibitor will be notified of acceptance via email by May 31, 2024.

The Friends of Fort Hunter/Dauphin County maintains the right to refuse any application to this show.

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### **Fort Hunter Park Events Application**

Name: \_\_\_\_\_ Craft: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ PA State Sales Tax #: \_\_\_\_\_

Make/Model of Car: \_\_\_\_\_ License Plate #: \_\_\_\_\_

Cell phone: \_\_\_\_\_ Email address: \_\_\_\_\_

Number of Spaces for *Garden Faire*: \_\_\_\_\_ x \$35/space = \$ \_\_\_\_\_

-Location Request: \_\_\_\_\_ *(Please indicate any special needs)*

Number of Spaces for *Fort Hunter Day*: \_\_\_\_\_ x \$45/space = \$ \_\_\_\_\_

-Location Request: \_\_\_\_\_ *(Please indicate any special needs)*